



**OFFER TO LEASE**

Date: \_\_\_\_\_

I/WE \_\_\_\_\_

offer to lease \_\_\_\_\_

for a term of \_\_\_\_\_ year/ months at a rental rate of \$ \_\_\_\_\_ and \$ \_\_\_\_\_ for parking stall # \_\_\_\_\_.

In good faith we are placing a deposit of \$ \_\_\_\_\_ to hold this rental unit for occupancy on (Date) \_\_\_\_\_.  
A further deposit of \$ \_\_\_\_\_ will be payable within 3 days. We acknowledge that this deposit is non-refundable and will only be returned in the event that Realty Link Management Services LTD. informs us that we do not qualify for rental. This deposit will be retained as security deposit until such time our lease terminates.

**To be completed by persons who will be signing lease**

Tenant Name(s): \_\_\_\_\_

Current Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail address: \_\_\_\_\_

Drivers' License: (Realty Link is authorized to retain a copy of drivers' license): \_\_\_\_\_

Social Insurance Number: \_\_\_\_\_

Employer (name and phone number): \_\_\_\_\_

Previous Landlord and Phone Number: \_\_\_\_\_

Credit Card Number: \_\_\_\_\_ Bank Information (branch and phone number): \_\_\_\_\_

License Plate No: \_\_\_\_\_ Model/ Colour: \_\_\_\_\_ Registration No. \_\_\_\_\_

**Other persons occupying rental property**

Name: \_\_\_\_\_

Social Insurance Number: \_\_\_\_\_

Employer: \_\_\_\_\_

Drivers' License (Realty Link is authorized to retain a copy of drivers' license): \_\_\_\_\_

Pets: \_\_\_\_\_

Description (of pets): \_\_\_\_\_

Pet Fees: \_\_\_\_\_ Per month/Per year (These pet fees are non-refundable).

I/We understand and acknowledge that the information provided by me will be used for the purpose of a reference check. This information will otherwise be kept confidential and available only to the owner and his agents. I/We, the undersigned, warrant the truth, completeness and accuracy of the foregoing information and hereby authorize and consent to Realty Link obtaining further information about me/us and to check the information that has been given by me/us. Realty Link may also disclose information about me/us to Credit Bureaus and other persons with whom I/we have or propose to have financial dealings or if it believes the disclosure is required by law. I/We agree that information so received and this application may be retained by Realty Link.

\_\_\_\_\_  
Tenant Print & Sign Name

\_\_\_\_\_  
Witness – Print & Sign Name

\_\_\_\_\_  
Tenant Print & Sign Name

\_\_\_\_\_  
(Witness – Print & Sign Name)

\_\_\_\_\_  
Date:



Realty Link Management Services Ltd.  
 240 23 Avenue NE  
 Calgary, Alberta, Canada T2E 1V7  
 Tel : (403) 230-5700  
 Fax: (403) 239-3047  
 Email: realty\_linkrentals@shaw.ca

PERSONAL INFORMATION (PLEASE PRINT)		
	APPLICANT	CO-APPLICANT
Name in Full*		
Present Address*		
City, Postal Code, Province *		
Birth Date <sup>1</sup>		
Social Insurance Number <sup>1</sup>		
Phone Number (Home) *		
Phone Number (Cell)*		
Phone Number (Business) *		
Email Address		
Name & Ages of Children		
Driver's Licence *		
Licence Plate Number		
Vehicle (model, year, color)		
Emergency Contact (relatives)		
Address		
Phone Number		
EMPLOYMENT INFORMATION		
Present Employer		
Address		
Contact Name/Phone Number		
Length of Employment		
Gross Monthly Salary		
Previous Employment		
Address		
Contact Name/Phone Number		
Length of Employment		
Other Income - Amount		
List Source		

**Note :** You must fill in all the fields marked by \*. You must also provide at least one of the pieces of information marked by "1".



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RENTAL HISTORY		
	APPLICANT	CO-APPLICANT
Name of Present Landlord		
Contact Phone Number		
Address		
Date of Occupancy		
Reason for leaving		
Name of Previous Landlord		
Contact Phone Number		
Address		
Date Vacated		
Reason for leaving		
CREDIT HISTORY		
Bank – Branch		
Address		
Account Number		
Credit Reference / other I.D.		

I / We, the Undersigned, warrant the truth, completeness and accuracy of the foregoing information and hereby authorize and consent to Steven Wong of Realty Link obtaining further information about me/us and to check the information that has been given by me/us. Steven Wong of Realty Link may also disclose information about me/us to Credit Bureaus and other persons with whom I / we have or propose to have financial dealings or if it believes the disclosure is required by law. I / We agree that information so received and this application may be retained by Steven Wong of Realty Link.

Date : \_\_\_\_\_

Signature (S) : \_\_\_\_\_

FOR OFFICE USE ONLY		
References checked by		
Approved by/Verified by		
Occupancy Date		